CLOUD & MICROSOFT 365 HEALTH CHECK

Findings Report & Prioritized Action Plan

PREPARED FOR

ENVIRONMENT
Azure (2 subscriptions), Microsoft 365 (48 seats)

ENGAGEMENT PERIOD
March 9 to March 13, 2026

CLASSIFICATION
Confidential

SECTION 1 · EXECUTIVE SUMMARY

What the review found, in one page.

Over five business days, the engagement reviewed two Azure subscriptions and one Microsoft 365 tenant using read-only access. Nothing was installed and nothing was changed. Findings below are prioritized by monthly cost impact and security severity; each is detailed in Sections 2 and 3 with evidence and remediation steps.

14
TOTAL FINDINGS

$1,847
MONTHLY RECOVERABLE SPEND

3
HIGH-SEVERITY SECURITY FINDINGS

TOP FINDINGS BY IMPACT

ID	FINDING	CATEGORY	SEVERITY	MONTHLY IMPACT
F-04	Defender Plan 2 licenses owned; tenant operating in a lower protection mode	Licensing	HIGH	Enable at $0
F-07	11 unattached managed disks retained after VM decommission	Cost	SAVINGS	$412
F-02	General-purpose VMs oversized against 90-day utilization	Cost	SAVINGS	$688
F-09	3 privileged accounts without MFA enforcement; no break-glass policy	Identity	HIGH	Risk
F-11	Windows Server 2016 fleet reaching end of support January 2027	Lifecycle	MEDIUM	Planning

Recoverable spend above reflects current-state pricing at existing usage. Security findings are rated against Microsoft and CIS baseline guidance for organizations of this size.

SECTION 2 · COST FINDINGS (EXCERPT)

Every dollar figure is evidenced and priced monthly.

ID	FINDING & EVIDENCE	EFFORT	MONTHLY
F-02	**General-purpose VMs oversized against utilization.** Six D-series VMs averaged under 11% CPU and under 30% memory across the trailing 90 days. Rightsizing two tiers down preserves headroom at current peak load.	Low	$688
F-07	**Unattached managed disks retained after decommission.** 11 premium and standard SSD volumes with no parent VM, oldest detached 14 months ago. Snapshot-then-delete recommended for the four with no backup lineage.	Low	$412
F-05	**No commitment coverage on steady-state compute.** Baseline workload has run uninterrupted for 12+ months entirely on pay-as-you-go rates. One-year reserved pricing on the stable tier reduces cost without architectural change.	Low	$521
F-12	**Storage on premium tiers without performance need.** Archive-pattern data on hot-tier storage across two accounts; lifecycle rules absent.	Medium	$226
	Total monthly recoverable, all cost findings		**$1,847**

Each finding in the full report includes the affected resource identifiers, the query or console path used as evidence, and step-by-step remediation an internal team or IT provider can execute directly.

SECTION 3 · SECURITY RISK MATRIX

	LOW IMPACT	MODERATE IMPACT	HIGH IMPACT
LIKELY		F-13 Legacy auth enabled	F-09 Admin MFA gaps
POSSIBLE	F-14 Stale guest accounts	F-11 Server 2016 EOL	F-04 Defender under-deployed
UNLIKELY	F-08 Unused app registrations	F-10 Sprawl in shared mailboxes	F-03 Backup coverage gaps

SECTION 4 · PRIORITIZED ACTION PLAN (FIRST 30 DAYS)

01	**Enforce MFA on all privileged accounts; establish break-glass procedure**	Identity · F-09	Day 1 to 3
02	**Activate owned Defender Plan 2 capabilities tenant-wide**	Licensing · F-04	Week 1
03	**Snapshot and remove unattached disks; enable storage lifecycle rules**	Cost · F-07, F-12	Week 1 to 2
04	**Rightsize oversized compute; apply reserved pricing to stable tier**	Cost · F-02, F-05	Week 2 to 4
05	**Begin Server 2016 replacement planning against January 2027**	Lifecycle · F-11	Week 4

The full report continues with per-finding detail, methodology, the complete access log of what was reviewed, and an appendix mapping findings to cyber insurance questionnaire items.